

# ADIGUN FOLORUNSHO

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## Folorunsho Adigun | Data Analysis Portfolio

### PROFESSIONAL SUMMARY

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With over 3 years of experience in data analysis, I excel in working with diverse data sources and transforming complex datasets into actionable insights that support informed decision-making. My strong problem-solving skills, keen attention to detail, and polished presentation abilities have been refined through my work as a data analyst with various clients. I am proficient in statistical analysis, data mining, and visualization techniques, which allow me to uncover valuable insights and identify trends. Additionally, I am skilled in developing predictive models to enhance business strategies and decision-making processes. My extensive experience in data analysis is complemented by a solid educational background. I am adept with statistical and data analytics tools such as Excel, SQL, and Power BI. Specializing in leveraging data insights for business decisions, I am also proficient in Microsoft Office and data manipulation, which enhances my ability to provide valuable analytical solutions. As a dedicated and detail-oriented analyst, I am ready to contribute to the success of dynamic organizations in this multifaceted role.

### SKILLS

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**Excel:** Lookups, Complex formula, Pivot Tables, Power Query, VBA and Macros, What-if (Goal seek, Solver, Scenario Manager)

**SQL:** DDL, DML, DQL, DCL, Window functions

**Power BI:** Power Query, DAX, Data Modelling, Reports, Dashboards, Source connection and Transformation and Tableau Desktop Data Cleaning, Modelling, Analysis, Transformation, Visualization, Statistics, Predictive Analytics.

**Business & Process Skills:** Re-Engineering | Process Improvement | Stakeholder Management | Requirements Engineering | AS-IS | TO-BE | Gap Analysis | Document Design | Workshop Facilitation | Root Cause Analysis | Process Flow Mapping | Project Scoping | Full Project Lifecycle | Target Operating Model | Business Operating Model | SDLC | MoSCoW | User stories | Acceptance Criteria | Use case | Business Requirement Document | RAIDS log.

**Tools:** Jira | Confluence | MS Project | Visio | PowerPoint | Excel | Word | SharePoint

**Process & Methodologies:** Agile | Waterfall | Unified Modelling Language (UML) | Customer Journey Definitions

### EXPERIENCE

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#### Data Analyst

2023 – Present

TechDrive Limited, UK

- Fetch data from SQL Server, Azure, and other sources, applied ETL skills to structured and unstructured data using power query editor, created data models and visualizations to answer business questions.
- Prepare insightful dashboards and reports from complex datasets to make informed decisions and recommendations to management teams writing DAX functions and using visualization charts in Power BI.
- Integrated ETL of structured and unstructured data into Power Query, cleaned data and applied DAX functions.
- Led 10 data extraction, warehousing, and analytics initiatives that reduced operating costs by 20% and created customized programming options.
- Use DDL and DML queries in SQL Server to write 6 complex scripts that increased the volume and query accuracy automation by 94%
- Lead 5 data extraction, warehousing, and analytics initiatives to reduce operating costs by 20% and create customized programming options.
- Migrate 3 reports weekly from SQL into Power BI, tested for accuracy and quality before publication.
- Support the capacity building activities of staff by sharing watch me do it videos of BI tools.
- Directed a seamless data migration from on-premises to Azure-cloud platform using a hybrid of Agile and Waterfall methodologies.
- Ensured GDPR compliance and implemented robust data security protocols during migration.
- Managed and aggregated data across multiple systems using SQL on the company's database, conducting detailed analyses to provide actionable insights for senior management.

- Improved decision-making efficiency by 25% through clear, concise presentations of complex data, enabling stakeholders to swiftly adjust strategies in implementing the data migration.
- Implemented data security measures to protect sensitive information, ensuring compliance with industry regulations during the data migration.

**Tools and Skill: Excel, SQL, Power BI, Presentation, Team Leadership, Performance Management**

**Administrative Assistant**

Teejay Freight and Logistic/ Teejay Farm  
Krugerdorp, South Africa

2021 – 2022

- Create spreadsheets to track farm production data, take note of inventories, compile customer lists, and compute product prices.
- Supervise farm employees to complete daily operational tasks, arrange fish feeds, and report activities to farm management.
- Provide general administration encompassing issuing invoices and receipts to cash clients, managing front reception duties, responding to email and telephone queries, and clerking and preparing minutes of meetings.
- Planned office events by reserving venues, communicating schedules and coordinating setup.
- Monitored waiting and common areas to maintain cleanliness and organization.

**Teaching Staff**

2018 – 2019

Glory Secondary School Ilorin, Nigeria

- Develop lesson plans, course notes, and assessments on Economics and Business Studies, and delivered lessons in sequence to increase students’ knowledge of the subject.
- Prepare, conduct, and mark tests and examinations to evaluate student’s progress.
- Conduct routine and continuous assessments to evaluate student’s learning pace and prepare terminal reports for the students.
- Monitor students’ attendance through daily roll calls.
- Maintain and enforce school rules, administrative regulations, and policies.

**Teaching Staff**

2015 – 2017

Community Secondary Commercial School, Akwa-Ibom, Nigeria

- Develop lesson plans, course notes, and assessments on Economics and Business Studies, and delivered lessons in sequence to increase students’ knowledge of the subject.
- Prepare, conduct, and mark tests and examinations to evaluate student’s progress.
- Conduct routine and continuous assessments to evaluate student’s learning pace and prepare terminal reports for the students.
- Monitor students’ attendance through daily roll calls.

**EDUCATION & QUALIFICATIONS**

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Master’s in International Business And Management  
Liverpool John Moores University, United Kingdom

Masters in Development Economics  
University of Johannesburg, Johannesburg, South Africa

B.Com. Honors in Economics  
University of Johannesburg, Johannesburg, South Africa

B.Sc. Economics  
Osun State University, Osogbo, Nigeria

**REFERENCES**

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Available upon request